



London Borough of Hammersmith & Fulham

# Cabinet

## Minutes

Monday 5 December 2011

### **PRESENT**

Councillor Stephen Greenhalgh, Leader  
Councillor Nicholas Botterill, Deputy Leader (+Environment and Asset Management)  
Councillor Helen Binmore, Cabinet Member for Children's Services  
Councillor Joe Carlebach, Cabinet Member for Community Care  
Councillor Harry Phibbs, Cabinet Member for Community Engagement  
Councillor Andrew Johnson, Cabinet Member for Housing  
Councillor Greg Smith, Cabinet Member for Residents Services

### **116. MINUTES OF THE CABINET MEETING HELD ON 7 NOVEMBER 2011**

#### **RESOLVED:**

That the minutes of the meeting of the Cabinet held on 7th November 2011 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

### **117. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Mark Loveday.

### **118. DECLARATION OF INTERESTS**

There were no declarations of interest.

### **119. THE GENERAL FUND CAPITAL PROGRAMME, HOUSING REVENUE CAPITAL PROGRAMME AND REVENUE BUDGET 2011/12 - MONTH 6 AMENDMENTS**

#### **RESOLVED:**

1. To approve the changes to the capital programme as set out in Appendix 1.
2. To approve the changes to the General Fund revenue budget as set out in Appendix 2.

#### **Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**120. TREASURY MANAGEMENT UPDATE FOR THE FIRST SIX MONTHS OF 2011/12**

**RESOLVED:**

That the Council's debt, borrowing and investment activity up to the 30 September 2011 be noted.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**121. CORPORATE NETWORK STRATEGY**

**RESOLVED:**

That the proposal to renew network services at a maximum total cost of £166,121 with on-going annual charges of between £8,000 and £32,146, the overall cost depending on the Corporate Asset Strategy, to be funded from the IT infrastructure projects revenue budget be approved.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

## **122. PROPOSED IMPLEMENTATION OF S153 EQUALITY ACT 2010**

### **RESOLVED:**

1. That agreement to continue with established business practices as set out in the report is the Council's response and commitment to the first requirement of S153.
2. That setting the objectives outlined in the table at 2.3 of the report be agreed as the Council's response and commitment to the second requirement of S153.
3. That the reporting of progress on the second recommendation is carried out via a report to the Cabinet Member for Community Care at a public meeting.

### **Reason for decision:**

As set out in the report.

### **Alternative options considered and rejected:**

As outlined in the report.

### **Record of any conflict of interest:**

None.

### **Note of dispensation in respect of any declared conflict of interest:**

None.

## **123. EUROPEAN SOCIAL FUND - SUPPORTING RESIDENTS TO SECURE EMPLOYMENT**

### **RESOLVED:**

1. That approval be granted to:
  - (i) enter into a tri-partite agreement with London Councils and Greater London Enterprise (GLE) as set out in paragraph 1.4 of the report.
  - (ii) accept ESF funding of £1,000,000 under the terms of the tri-partite agreement as set out in the report.
  - (iii) contribute £1,000,000 match funding to the ESF funding held by GLE in accordance with the terms of the tri-partite agreement as set out in the report.
2. That approval be given to commission services to support unemployed residents to secure employment at a total cost of £2,000,000 (using the funding and match funding) from 1<sup>st</sup> April 2012 – 31<sup>st</sup> March 2014.

### **Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**124. TRI-BOROUGH MANDATES**

It was noted by way of correction that contrary to indications on the agenda, no Equalities Impact Assessment had yet been completed because it was not considered necessary at this stage for the reasons set out in paragraph 7.2 of the report.

**RESOLVED:**

That each of the mandates be approved as a basis for moving forward and agree to refer them to relevant Select Committees for refinement and improvement.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**125. WHITE CITY COLLABORATIVE CARE CENTRE - APPROVAL OF FULL BUSINESS CASE AND AUTHORITY TO REACH FINANCIAL CLOSE**

**RESOLVED:**

1. That approval be given to the Full Business Case at Appendix 1, including the affordability statement set out in paragraph 3.1 of this report.

2. That authority be delegated to the Cabinet Member for Community Care, in conjunction with the Tri-Borough Executive Director of Adult Social Care, to take all actions to reach financial close, including (but not limited to):

- Entering into the underlease to be granted by the PCT, at the value in the affordability statement, adjusted by any factors that may impact as at

financial close, provided the lease remains affordable to the Council and still represents value for money.

- Entering into an overage deed (together with ancillary documents relating to the land exchange) and agreeing the level of payment, if any.
- Entering into an extension of an option agreement for the release of the restrictive covenants with the Church Commissioners, and any document(s) formalising that express release.

3. That the Community Services Department be permitted to carry forward £269k of its 2011/12 revenue underspend to meet the capital equipping costs of the scheme be approved.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**126. UPDATE ON IMPLEMENTATION OF LIBRARIES STRATEGY : BARONS COURT COMMUNITY LIBRARY/ AVONMORE NEIGHBOURHOOD CENTRE**

It was noted that the opening hours of Barons Court Library were 10am to 5pm rather than 9am to 5pm as had been stated in the report.

**RESOLVED:**

That, in order to deliver the MTFs savings for 2011/12 and develop the More Than a Library concept via a community run service, the following actions be approved:

1. To work with Hammersmith and Fulham Citizens Advice Bureau (CAB) to deliver a community library (the upper ground floor of Barons Court Library is leased to CAB to use half the space for its principal services and the other half a combined Self Service library and CAB waiting area, managed by CAB volunteers), the duration, rent and other terms of such lease to be as the Assistant Director Building Property Management and the Assistant Director (Legal and Democratic Services) consider appropriate.
2. To note the financial risks if there continue to be costs associated with the lower ground floor, and issues related to the covenant, as outlined in the exempt report.

3. That approval be given for an order to be placed under the Measured Term Contract for Non-Housing Projects 2011/2015. This procurement route is based on a framework agreement with three contractors.
4. That the contract be awarded to Mulalley & Company Limited, at an estimated works cost of £308,000 (including a contingency of £40,000) to which fees of £47,000 will be added, making a total cost of £355,000. The funding for this project will be met from the Corporate Planned Maintenance Programme 2011/2012 as approved by Cabinet on 7 February 2011 and the agreed protocol for variation as delegated to the Executive Director of Finance and Corporate Governance and the Assistant Director Building and Property Management.
5. That the site be closed in January 2012 for a period of up to ten weeks (although this will be kept to a minimum), to allow refurbishment works to take place, with authority delegated to the Cabinet Member for Residents Services, in consultation with the Executive Director of Environment, Leisure and Residents Services, to vary those dates should occasion require.
6. To continue to draw down from corporate contingencies the sum of £13k per month should the site remain open beyond January 2012.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**127. GLA OLYMPIC GRANT FUNDING - UPDATED OPERATIONAL PLAN**

**RESOLVED:**

That the expenditure outlined in the updated operational plan at a total cost of £100,000 (provided by GLA grant) as set out in appendix A of the report be approved.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**128. SHEPHERDS BUSH COMMON IMPROVEMENT PROJECT**

**RESOLVED:**

That the report be noted.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**129. HOUSING CAPITAL PROGRAMME 2012/13**

**RESOLVED:**

1. That the projects and schemes identified in this report that form the 2012/13 Housing Capital Programme to the value of £35.733 million be approved, subject to appropriate consultation, equalities assessment and contract approval for individual projects.

2. To note and approve the level of resource forecast (see Table 1 in the report) and to approve a contribution of £8.820 million from the decent neighbourhoods pot to support the Housing Capital programme in addition to the normal resources.

3. That authority be delegated to the Cabinet Member for Housing, in conjunction with the Executive Director of Housing and Regeneration, to approve future amendments to the programme for operational reasons and where such amendments can be contained within the overall approved budget and available resources.

4. That authority be delegated to the Cabinet Member for Housing, in conjunction with the Executive Director of Housing and Regeneration, to approve contracts for individual projects where such expenditure can be contained within the overall approved budget and available resources.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**130. BOROUGH INVESTMENT PLAN**

**RESOLVED:**

1. That the Borough Investment Plan be approved and submitted to the GLA/HCA Housing Investment Group and HCA London Housing Board, chaired by the Mayor of London

2. That authority be delegated to the Cabinet Member for Housing, in conjunction with the Executive Director of Housing and Regeneration, to make any changes necessary following submission to the GLA/HCA.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**131. SUMMARY OF OPEN DECISIONS TAKEN BY THE LEADER AND CABINET MEMBERS, AND REPORTED TO CABINET FOR INFORMATION**

The summary was noted.

**132. FORWARD PLAN OF KEY DECISIONS**

The Forward Plan was noted.

**133. EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:**

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the



remaining items of business on the grounds that they contain information relating to the financial or business affairs of a person (including the authority) as defined in paragraph 3 of Schedule 12A of the Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

[The following is a public summary of the exempt information under S.100C (2) of the Local Government Act 1972. Exempt minutes exist as a separate document.]

**134. EXEMPT MINUTES OF THE CABINET MEETING HELD ON 7 NOVEMBER 2011 (E)**

**RESOLVED:**

That the minutes of the meeting of the Cabinet held on 7 November 2011 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

**135. UPDATE ON IMPLEMENTATION OF LIBRARIES STRATEGY : BARONS COURT COMMUNITY LIBRARY/AVONMORE NEIGHBOURHOOD CENTRE : EXEMPT ASPECTS (E)**

**RESOLVED:**

That the report be noted.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**136. CORPORATE NETWORK STRATEGY: EXEMPT ASPECTS (E)**

**RESOLVED:**

That the report be noted.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**137. SHEPHERDS BUSH COMMON IMPROVEMENT PROJECT : EXEMPT ASPECTS (E)**

**RESOLVED:**

That the recommendation of the exempt report be approved.

**Reason for decision:**

As set out in the report.

**Alternative options considered and rejected:**

As outlined in the report.

**Record of any conflict of interest:**

None.

**Note of dispensation in respect of any declared conflict of interest:**

None.

**138. SUMMARY OF EXEMPT DECISIONS TAKEN BY THE LEADER AND CABINET MEMBERS, AND REPORTED TO CABINET FOR INFORMATION (E)**

The summary was noted.

**139. SUMMARY OF EXEMPT URGENT DECISIONS TAKEN BY THE LEADER, AND REPORTED TO THE CABINET FOR INFORMATION**

The summary was noted.

Meeting started: 7.00 pm  
Meeting ended: 7.03 pm

Chairman .....